

JAMES KILGORE

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EDUCATION

University of Colorado Boulder – Leeds School of Business

Graduating December 2025

Bachelor of Science in Business Administration with an emphasis in Business Analytics and Information Management

Relevant Coursework: Business Data Management, Corporate Financial Reporting, Income Taxation, Customer Analytics

Cumulative GPA 3.88

EXPERIENCE

CU Boulder Residence Life, Boulder, CO

August 2023-Present

Resident Advisor

- Fostered a safe and inclusive residential community by facilitating building wide programs, mediating conflicts, and providing resources to support the academic and personal growth of 25+ students.
- Managed crisis situations, including emergency evacuations while maintaining confidentiality and ensuring compliance with university policies.
- Ensured the safety and well-being of residents by conducting regular room checks, addressing policy violations, and promoting adherence to community standards through fair and consistent enforcement.

Whitewater Express - Ocoee, Copperhill, TN

Summers 2022-2025

Whitewater Rafting Guide, Assistant Manager

- Led groups of up to 7 guests through Class III and Class IV rapids on the Upper and Middle Ocoee River, ensuring safety and delivering engaging, memorable experiences in high-adrenaline environments.
- Conducted pre-trip safety briefings, performed swift water rescues as needed, handled emergency situations, and maintained equipment to meet rigorous safety and operational standards.
- Served as breakfast kitchen manager, overseeing meal preparation for up to 600 individuals; responsibilities included employee scheduling, inventory checks, and ensuring smooth, efficient service each morning.
- Assisted with various camp operations, including driving company vans with trailers, transporting customers, working at the retail outpost, and supporting ropes course activities to ensure smooth camp operations and guest satisfaction.

PT Solutions of Trickum, Woodstock, GA

Fall 2021

Intern

- Assisted physical therapists with patient intake, preparing treatment areas, and supporting exercises to ensure a smooth and efficient workflow in a fast-paced outpatient clinic environment.
- Conducted in-depth research comparing physical therapy treatment methods for cervical pain, analyzing efficacy and outcomes to contribute to a better understanding of therapeutic approaches in managing neck discomfort.

LEADERSHIP

CU Triathlon Team, Boulder, CO

August 2023-May 2025

Travel Logistics Officer (Member since August 2022)

- Coordinated travel logistics for the CU Triathlon Team of over 100 members, overseeing transportation, accommodations, meals, and race logistics for events 800+ miles away, ensuring timely and efficient execution.
- Managed a budget exceeding \$50,000, tracking purchases via school credit card, renting moving trucks, and ensuring the safe transport of team members and high-value equipment such as bikes.
- Adapted to last-minute changes by maintaining a calm, organized approach, adjusting itineraries as needed, and leading a large group through complex logistics to ensure a smooth and successful race experience, contributing to the team finishing 2nd in the country at the Collegiate Club National Championships, 2 years in a row.

Boy Scouts of America, Acworth, GA

January 2020

Eagle Scout Award

- Earned the Eagle Scout award at age 15 by leading the design and construction of a picnic table and two benches in a city park, demonstrating strong project management and community service.
- Coordinated a team of volunteers, overseeing planning, fundraising, and execution, to successfully complete a public park improvement project benefiting local residents.

SKILLS

- **Computer Programming Languages:** SQL, Python, and R Studio
- **Spoken Languages:** Conversational Spanish
- Certified in First Aid/CPR (June 2025)